

# Document Authentication Pricing

To figure out authentication prices, you need to know which authentication option you need.

There are two options for authenticating documents:

1. Authenticating certified copies of your documents

2. Authenticating your original documents

How do I know which option to choose?

Ask your school!

Most places in China accept certified copies, but some provinces are a bit more strict and require that you authenticate your original documents.

Many states require extra steps if you need to authenticate the originals, and therefore, prices go up in cases like this.

## Next steps:

1. Go to our order form and submit your information to get a very basic quote and to let us know that we should reach out to you!

2. Ask your school whether you need to authenticate certified copies of your documents or if you need to authenticate the originals

3. We will reach out to you to see what your school says regarding copies/originals and to collect payment

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# Certified copy prices:



## Diplomas State/local background checks Teaching certificates Reference letters

Total: \$120  
per document

Estimated completion time: 10-14 business days

\*No matter what state your documents are from, the prices will remain the same for certified copies\*

**One embassy shipping fee of \$50 will be applied to your order.**

**This is separate from shipping completed documents back to you. Return shipping fees are listed below.**

**Domestic (U.S.) return shipping: \$30**

**International return shipping: \$70**

## Ordering a state level background check

For a work visa in China, you'll need to get a state level background check authenticated. We can take care of all of this by running and authenticating one for you.

All you have to do is choose both "order state level background check" and "authenticate a local or state level background check" on our order form.

You will likely be better off ordering our background check, because it's much cheaper to authenticate compared to an out of state background check.

Plus, our background check has been accepted everywhere in China that we've sent it, so there's much less room for error.

## Prices:

**Ordering a background check through us: \$66**

**Authenticating our background check: \$120**

**One embassy shipping fee of \$50 will be applied to your order.**

**This is separate from shipping completed documents back to you. Return shipping fees are listed below.**

**Domestic (U.S.) return shipping: \$30**

**International return shipping: \$70**

**Still need to submit an order? You can do so here.**

[Order Form](#)

# Original document prices:



**Diplomas**  
**State background checks**  
**Local background checks**  
**Teaching certificates**

**Reference letters**  
**Birth certificates**  
**Marriage licenses**

## Important shipping fee note:

**\*\*There is an additional \$50 shipping fee for each government organization that we need to send your documents to\*\***

**This is separate from shipping completed documents back to you. Return shipping fees are listed below.**

**Domestic (U.S.) return shipping: \$30**  
**International return shipping: \$70**

**Find the states that issued your documents below, and you'll find prices for each document.**

**Note: Authenticating original Colorado documents will cost \$120 per document plus one base shipping fee of \$50 (this does not include return shipping to you).**

- Alaska
- Arizona
- Arkansas
- California
- Connecticut
- Florida
- Illinois
- Indiana
- Iowa
- Kansas
- Louisiana
- Maine
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Nevada
- New Hampshire
- New Jersey
- New Mexico
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- Rhode Island
- Texas
- Vermont
- Washington
- Wisconsin

Estimated completion time:  
15 business days

**Total: \$116-\$156**  
per document

\*\*does not include shipping to government organizations

- Alabama
- Georgia
- Hawaii
- New York

Estimated completion time:  
20 business days

**Total: \$150-\$155**  
per document

\*\*does not include shipping to government organizations

- Delaware
- Idaho
- Montana
- Nebraska
- North/South Carolina
- North/South Dakota
- Utah
- Virginia
- West Virginia
- Wyoming
- Washington D.C.

Estimated completion time:  
20 business days

**Total: \$158-\$178**  
per document

\*\*does not include shipping to government organizations

- Kentucky
- Maryland
- Tennessee

Estimated completion time:  
25 business days

**Total: \$183**  
per document

\*\*does not include shipping to government organizations



## FBI background checks

Total: **\$168**  
per document

\*\*does not include shipping to government organizations

Estimated completion time: 15 business days

## Birth abroad certificate

Total: **\$90**  
per document

\*\*does not include shipping to government organizations

Estimated completion time: 9 business days

# Other important information:

### To save money:

You're welcome to do some of the initial steps (county clerk, state authentication, etc.) on your own to save money, and we can always finish the process up for you.

### Shipping fees:

The reason that we can't include all of the relevant shipping fees in the base prices is because everyone has a unique situation. Some people will have 3 documents from the same state, others will have 2 or 3 documents all from different states.

Each state has its own process, and the number of authentication steps vary depending on the state that issued the document.

Therefore, our office may end up needing to ship each of your documents separately to 3 or 4 different places, or we might be able to send your documents to places together. These two scenarios would be two different prices, as the first scenario requires a lot of shipping and the second scenario does not.

### Financing:

We use PayPal to process payments, and they offer no interest financing for 6 months on orders over \$99+.

Once we get in contact with you to finalize your order, we'll send you an invoice for all of your documents, and you can choose to apply for PayPal financing at that point.

We want to provide teachers with some idea of what the authentication costs will be for their unique situations, but to get a detailed quote, we'll need to talk to you about what your school wants (certified copies/originals) as well as what state(s) your documents were issued in.